



West Virginia Italian Heritage Festival

Celebrating culture and tradition since 1979

FOOD VENDOR APPLICATION AND RULES

1. **A FOOD VENDOR MUST SELL AT LEAST ONE ITALIAN-STYLE FOOD ITEM.** EXAMPLES ARE: HOAGIES, PIZZA, SANDWICHES, PASTA, ETC. VENDOR MAY SELL OTHER ITEMS (WITH APPROVAL), HOWEVER, ONE OR MORE ITALIAN ITEMS MUST BE SOLD.
2. THE FESTIVAL RETAINS THE EXCLUSIVE RIGHT TO SELL ALL BEVERAGES. VENDORS ARE PROHIBITED IN SELLING BEVERAGES WITHOUT WRITTEN PERMISSION FROM THE FESTIVAL OFFICE
3. THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF VENDORS SELLING LIKE FOOD ITEMS, AS WELL AS THE NUMBER OF LIKE ITEMS
4. EACH FOOD VENDOR IS REQUIRED TO SUPPLY TWO HOSES FOR THEIR TENT: EACH HOSE MUST BE 50FT IN LENGTH: ONE FOR DRINKING WATER AND ONE FOR DRAIN LINE.
5. **VENDOR MUST CALL THE HARRISON COUNTY HEALTH DEPARTMENT OR ACCESS THEIR WEBSITE IN ORDER TO OBTAIN A TEMPORARY FOOD SERVICE PERMIT.** VENDOR MUST HAVE THIS IN ORDER TO HAVE A BOOTH AT THE FESTIVAL, REGARDLESS OF PRESENT FOOD PERMIT STATUS AT A DIFFERENT LOCATION. **VENDOR MUST PROVIDE THIS CERTIFICATE PRIOR TO FESTIVAL.** THE HARRISON COUNTY HEALTH DEPARTMENT CAN BE REACHED AT (304) 623-9308.
6. VENDOR MUST PROVIDE PROOF OF LIABILITY INSURANCE COVERAGE FOR THE PERIOD OF TIME COVERING THE FESTIVAL.

Business Name: _____ **Contact Name:** _____

Address: _____

Email Address: _____

Phone Number: _____ **Items to be sold:** _____

10' x 10' Space \$1,500.00 \$ _____ Does your street set-up require a trailer? YES NO

10' x 20' Space \$2,000.00 \$ _____ Does your vendor booth include a trailer? YES NO

2 Separate 10' x 10' Spaces \$3,000.00 \$ _____ Length of booth trailer: _____

Will you require a tent canopy rental? YES NO Length of Hitch: _____

Tent Canopy Rental \$150 per 10X10 space \$ _____
(if you have a 10X20 space you will need two canopies)

Refundable Rental Fee for Extension Cords and Lights: \$75 \$ _____

Fee will be refunded upon return of undamaged WVIHF property

SUBTOTAL: \$ _____

BALANCE DUE: \$ _____

****REQUIRED FOR APPROVAL**** Electrical Hook-Up Requirements: AMPS: _____ VOLTS: _____

Water Hook-Up: YES NO

New vendors are required to submit a picture of the tent or trailer that will be used

Certificate of liability insurance must be submitted with application.

Vendor agrees to provide Italian products for purchase.

Vendor agrees to decorate their booth with an Italian theme.

Failure to comply with rules of application will result in negation of contract and loss of funds that have been submitted.

The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages, negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God.

Once signed and received by this office, this document becomes a legally binding contract.

Emailed contracts with digital signature are acceptable as agreement in terms. Please make a copy for your records.

Festival Weekend - September 1, 2, & 3, 2023.

Vendor Signature _____

Date _____

WVIHF Representative _____

Date _____

340 West Main Street
PO Box 1632
Clarksburg, WV 26302

Office: 304.622.7314 Fax: 304.622.5727
www.wvihf.com wvihf@wvihf.com