



West Virginia Italian Heritage Festival

NOVELTY FOOD VENDOR APPLICATION AND RULES

1. A NOVELTY FOOD VENDOR SELLS ONLY NOVELTY/CARNIVAL/FAIR TYPE FOOD ITEMS. EXAMPLES: KETTLE CORN, FUNNEL CAKE, COTTON CANDY, ITALIAN ICE, ICE CREAM, WINGS, CORN DOGS.
2. THE FESTIVAL RETAINS THE EXCLUSIVE RIGHT TO SELL ALL BEVERAGES. VENDORS ARE PROHIBITED IN SELLING BEVERAGES WITHOUT WRITTEN PERMISSION FROM THE FESTIVAL OFFICE.
3. THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF VENDORS SELLING LIKE FOOD ITEMS, AS WELL AS THE NUMBER OF LIKE ITEMS.
4. EACH FOOD VENDOR IS REQUIRED TO SUPPLY TWO HOSES FOR THEIR TENT: EACH HOSE MUST BE 50FT IN LENGTH: ONE FOR DRINKING WATER AND ONE FOR DRAIN LINE.
5. VENDOR MUST CALL THE HARRISON COUNTY HEALTH DEPARTMENT OR ACCESS THEIR WEBSITE IN ORDER TO ATTAIN A TEMPORARY FOOD SERVICE PERMIT. VENDOR MUST HAVE THIS IN ORDER TO HAVE A BOOTH AT THE FESTIVAL, REGARDLESS OF VENDOR FOOD PERMIT STATUS AT A DIFFERENT LOCATION. VENDOR MUST PROVIDE THIS CERTIFICATE PRIOR TO FESTIVAL. THE HARRISON COUNTY HEALTH DEPARTMENT CAN BE REACHED AT (304) 623-9308.
6. VENDOR MUST PROVIDE PROOF OF LIABILITY INSURANCE COVERAGE FOR THE PERIOD OF TIME COVERING THE FESTIVAL.

Business Name: _____ Contact Name: _____

Address: _____

Email Address: _____

Phone Number: _____ Items to be sold: _____

10' x 10' Space	ONE ITEM \$550.00, TWO OR MORE ITEMS \$650.00	\$ _____
10' x 20' Space	ONE ITEM \$1050.00, TWO OR MORE ITEMS \$1150.00	\$ _____
2 Separate 10' x 10' Spaces	ONE ITEM \$1050.00, TWO PLUS \$1150.00	\$ _____

Will you require a tent canopy rental? YES NO

Tent Canopy Rental \$150 per 10X10 space (if you have a 10X20 space you will need two canopies) \$ _____

SUBTOTAL: \$ _____

BALANCE DUE: \$ _____

REQUIRED FOR APPROVAL Electrical Hook-Up Requirements: AMPS: _____ VOLTS: _____

Water Hook-Up: YES NO

Does your street set-up require a trailer? YES NO

Length of booth trailer: _____

Length of hitch: _____

- * New vendors are required to submit a picture of the tent or trailer that will be used
- * Certificate of liability insurance must be submitted with application.
- * Vendor agrees to provide Italian products for purchase.
- * Vendor agrees to decorate their booth with an Italian theme.
- * Failure to comply with rules of application will result in negation of contract and loss of funds that have been submitted.
- * The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages, negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God
- * Once signed and received by this office, this document becomes a legally binding contract.
- * Emailed contracts with digital signature are acceptable as agreement in terms. Please make a copy for your records.
- * Festival Weekend - August 29, 30, and 31 2025

Vendor Signature _____

Date _____

WVIHF Representative _____

Date _____