



# West Virginia Italian Heritage Festival

## FOOD VENDOR APPLICATION AND RULES

- A FOOD VENDOR MUST SELL AT LEAST ONE ITALIAN-STYLE FOOD ITEM.** EXAMPLES ARE: HOAGIES, PIZZA, SANDWICHES, PASTA, ETC. VENDOR MAY SELL OTHER ITEMS (WITH APPROVAL), HOWEVER, ONE OR MORE ITALIAN ITEMS MUST BE SOLD.
- THE FESTIVAL RETAINS THE EXCLUSIVE RIGHT TO SELL ALL BEVERAGES. VENDORS ARE PROHIBITED IN SELLING BEVERAGES WITHOUT WRITTEN PERMISSION FROM THE FESTIVAL OFFICE
- THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF VENDORS SELLING LIKE FOOD ITEMS, AS WELL AS THE NUMBER OF LIKE ITEMS
- EACH FOOD VENDOR IS REQUIRED TO SUPPLY TWO HOSES FOR THEIR TENT: EACH HOSE MUST BE 50FT IN LENGTH: ONE FOR DRINKING WATER AND ONE FOR DRAIN LINE.
- VENDOR MUST CALL THE HARRISON COUNTY HEALTH DEPARTMENT OR ACCESS THEIR WEBSITE IN ORDER TO OBTAIN A TEMPORARY FOOD SERVICE PERMIT.** VENDOR MUST HAVE THIS IN ORDER TO HAVE A BOOTH AT THE FESTIVAL, REGARDLESS OF PRESENT FOOD PERMIT STATUS AT A DIFFERENT LOCATION. **VENDOR MUST PROVIDE THIS CERTIFICATE PRIOR TO FESTIVAL.** THE HARRISON COUNTY HEALTH DEPARTMENT CAN BE REACHED AT (304) 623-9308.
- VENDOR MUST PROVIDE PROOF OF LIABILITY INSURANCE COVERAGE FOR THE PERIOD OF TIME COVERING THE FESTIVAL.

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Items to be sold: \_\_\_\_\_

10' x 10' Space **\$1,500.00** \$ \_\_\_\_\_ Does your street set-up require a trailer? YES NO

10' x 20' Space **\$2,000.00** \$ \_\_\_\_\_ Length of booth trailer: \_\_\_\_\_

2 Separate 10' x 10' Spaces **\$3,000.00** \$ \_\_\_\_\_ Length of Hitch: \_\_\_\_\_

Will you require a tent canopy rental? YES NO

Tent Canopy Rental **\$150 per 10X10 space** \$ \_\_\_\_\_  
(if you have a 10X20 space you will need two canopies)

SUBTOTAL: \$ \_\_\_\_\_

BALANCE DUE: \$ \_\_\_\_\_

**\*\*REQUIRED FOR APPROVAL\*\*** Electrical Hook-Up Requirements: AMPS: \_\_\_\_\_ VOLTS: \_\_\_\_\_

Water Hook-Up: YES NO

**New vendors are required to submit a picture of the tent or trailer that will be used**

Certificate of liability insurance must be submitted with application.

Vendor agrees to provide Italian products for purchase.

Vendor agrees to decorate their booth with an Italian theme.

Failure to comply with the rules of application will result in negation of contract and loss of funds that have been submitted.

The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages, negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God.

Once signed and received by this office, this document becomes a legally binding contract.

Emailed contracts with digital signature are acceptable as agreement in terms. Please make a copy for your records.

**Festival Weekend – August 30, 31, & September 1, 2024.**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

WVIHF Representative \_\_\_\_\_ Date \_\_\_\_\_